

**University B.T. & Evening College**

**For deputed candidates only**

To be produced at the time of counselling

**ANNEXURE -I FORM**

**It is certified that:**

1. ....  
(Name & Address of the School) recognized by the West Bengal Board of Secondary Education and that the Index No. / Recognition Memo No. of the School is.....
2. Sri/ Smt.....has been deputed by the Managing Committee of the above School to undergo B.Ed. Training during Session 2023-2025.
3. Sri / Smt ..... had executed necessary bond in the prescribed Pro-forma and the bond has been reserved by the School Office.
4. The above named teacher has to credit ..... years ..... Months ..... Days of continuous service (as on 30.06.2023) as a teacher approved by the Education Department, Government of West Bengal.
5. The age of Sri/ Smt. .... on 30.06.2023 is..... years .....months, his / her date of birth being.....according to Madhyamik Admit Card.
6. Not more than two teachers, including the above named teacher has been deputed to B.Ed. or to any other parallel form of training during the current session by the Managing Committee / G.B. of the School.
7. Sri / Smt.....will draw Rs.....(Rupees ..... ) as his / her Basic Pay will be.....In the month of July, 2023 including his/ her increment..... in the pay scale.....
8. He / She has not drawn any deputation allowance previously (except for Short Course Training)
9. Sri / Smt.....is a B.A. /B.Sc. / B.Com. (Gen / Hons / Spl. Hons ) / M.A. / M.Sc. / M.Com. (I/II/III Class) of the.....  
... ..University.

The Statements made above are true & correct to the best of my /our knowledge.

Date:...../ ...../2023

**Signature of Secretary  
With Seal**

**Sign. of Headmaster/  
Headmistress with Seal**

**Signature of Trainee  
With Seal**

**Counter Signature of District Inspector of School with Seal.....**

**TO BE FILLED IN BY DEPUTED CANDIDATE ONLY**

11. Deputed Candidates (put ✓ mark)

A. Post: PG ☐ Honours ☐ General ☐ B. Type of School: Govt. ☐ Govt. Sponsored / Aided ☐

C. Date of Joining:

[illegible]

F. Index No.:       G. Sanctioning Memo No.:       H. Date:

I. Pay in the Pay Band:      J. Grade Pay:     K. Present Basic:

12. Employer's Declaration (For those who are in Service):

We have no Objection to the admission and deputation of Sri/Smt. \_\_\_\_\_

Assistant Teacher of \_\_\_\_\_ School \_\_\_\_\_

District: ..... for B.Ed. course during the session 2023-25

His/Her total Period of Service ( calculation upto 30<sup>th</sup> June, 2023 ) is certified below:

Name of School	Period of Service		Duration of Service Admitted			Subjects Taught
	From	To	Years	Months	Days	

SIGNATURE WITH DATE AND SEAL:

**Headmaster/Headmistress**

Secretary/Administrator/D.D.O.