

UNIVERSITY B.T. & EVENING COLLEGE (University of North Bengal)



The authority is conducting online recruitment to fill the following posts:

A. For Group- C posts :

Junior Assistant-3 [UR-1, ST-1, OBC'A'-1]

Age Limit: The age limits should be between 18 (Eighteen) and 40 (Forty) years as on the 1st January of the year of the advertisement (i.e. 01/01/2021) relaxable up to 5 years for SC/ST/Differently-abled candidates and 3 years for OBC category (non-creamy layer) candidates for all the posts.

Educational Qualification & Salary Details:

Junior Assistant (with computer knowledge)
Pay Band Rs.7200-25400 + G.P. Rs-3300/-

Essential Qualification:

- i) Passed HS or equivalent examination (10+2)
- ii) Certificate course in computer of Minimum one year duration from recognized institution.

Desirable Qualification:

- i) Bachelor Degree with proficiency in English
- ii) At least 2 years' experience in clerical works in Organizations of repute.

Selection Procedure: Candidates are selected based on the performance in the written test and interview.

B. For Group- D posts :

- i) Library Attendant (one), **UR**
- ii) Office Peon(one) **ST**
- iii) Junior Darwan (one), **UR**
- iv) Junior Electrician (one), **UR**
- v) Junior Jamadar(one) **UR**

Age Limit: The age limits should be between 18 (Eighteen) and 40 (Forty) years as on the 1st January of the year of the advertisement (i.e. 01/01/2021) relaxable up to 5 years for SC/ST/Differently-abled candidates and 3 years for OBC category (non-creamy layer) candidates for all the posts.

Educational Qualification & Salary Details:

Pay Band Rs.5400-18600 + G.P. Rs-1800/-

Essential Qualification:

Passed class VIII

Desirable:

Experience:- At least 3 years in college or University in similar works.

Method of Recruitment:

For selection on non-teaching posts, the college authority shall conduct selection process as per G.O. no. 940-Edn(CS)/4E-25/2010 dated 25/8/2017 in the following manner:

For Group-C posts:

- I. Written Examination for 150 marks, comprising of Mathematics, English and Mental aptitude. All the Questions will be of Multiple Choice type (MCQ)
- II. Computer application test for 50 marks.
- III. Interview for 20 marks.
- IV. Candidate engaged on contractual or temporary mode in the concerned college for a period more than two years shall get additional five marks for work experience in interview as compared to others candidates.

For Group-D posts: through Walk-in-Interview mode:

- I. Interview for 30 marks
- II. Candidate engaged on contractual or temporary mode in the concerned college for a period more than two years shall get additional five marks for work experience in interview as compared to others candidates provided that the candidate is within the prescribed age limit.
- III. Candidates having knowledge in computer operation in MS Office will also get additional five marks as compared to others candidates.

How to Apply:

1. Candidates have to apply online through www.ubtec.org.in
2. Starting Date of submission of online Application Form: **06/12/2021**
3. Last Date for submission of online Application: **06/01/2022**

Contact Address:

PRINCIPAL
University B.T. & Evening College
Cooch Behar, West Bengal, 736101

Application Fee:

For Group-C

General & OBC Candidates have to pay fee of Rs. 300/-
SC/ST Candidates have pay 250/- through online mode.

For Group-D

General & OBC Candidates have to pay fee of Rs. 300/-
SC/ST Candidates have pay 250/- through online mode.

General Instructions & Essential Information

1. Applicant have to apply online.
2. Upload Mark sheet, Caste Certificates, Photo and other testimonials.
3. The authority reserves its right to limit of the total number of Candidates to be called for interview.
4. The age of superannuation for all the post shall be as per Government of West Bengal norms.
5. Candidates shall have to produce Original documents at the time of appearing in Interview, if called for, with passport size photograph and a set of Xerox copy of certificates.
6. The authority reserves the right to withdraw any advertised post at any time without assigning any reason. The right is also reserved with the authority either to fill or not to fill the post and its decision in this regard shall be final.

Schedule of recurrent examination: the date, time and venue of written examination will be notified in due course on the website. No separate correspondence will be made by the college to the candidates in this regard. Candidates are advised to follow the college website on regular basis.

*Sd/-
Principal
University BT & Evening College
Cooch Behar*

